

**CHELWOOD PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT CHELWOOD VILLAGE HALL,  
CHELWOOD ON TUESDAY 17<sup>th</sup> JANUARY 2023 COMMENCING AT 7.30pm.**

*Present:* Cllrs Julie Glynn (Chair), Geoff Joyner and Peter Jones; also in attendance Alan Butcher (Clerk)

23/01/1 - *Apologies for absence.* Cllr Pat Harrison and Cllr Sally Davis (B&NES)

23/01/2 - *Declarations of Interest:* No declarations were made.

3/01/3 - *Public Participation:* No members of the public were present.

23/01/4 - *Confirmation of the Minutes of previous meetings:*

- i) The Minutes of the Meeting held on 6<sup>th</sup> December 2022 were agreed and signed as a true record.

23/01/5 - *Parish Council Response to Planning Applications*

No applications were advised prior to the issue of this agenda.

23/01/6 - *Parish Council Matters.*

- i) Highways. No matters were reported.  
Hedge on A37. In hand.
- ii) Refurbishment of notice board and bench outside village hall. In hand with the clerk awaiting improved weather.
- iii) Matters relating to the Village Hall. No matters reported.
- iv) Clean and Green weeks. No further of note.
- v) B&NES New Local Plan -workshops, etc. There were forthcoming events for parishes to attend although no one could attend the meeting on 25<sup>th</sup> January.
- vi) Defibrillator for Chelwood including costs to Parish Council. The clerk advised that any costs to the Parish Council would need to be added into the budget and precept. After discussion it was agreed that a cost of £1600 should be budgeted for the machine. The last meeting had been advised of a grant from BHF to cover part of the cost although this was to be sought by the Village Hall Committee. After further discussion councillors voted unanimously to allow £1000 in the budget for 2023/24 to cover the cost of the installation of a defibrillator in the village.
- vii) Date for Annual Parish Council meeting and Annual Parish meeting. This was agreed for Tuesday 16<sup>th</sup> May 2023.

Draft minutes subject to acceptance at the next meeting

**23/01/7 - Financial:**

- i) Interim Accounts to 30<sup>th</sup> November 2022 – bank reconciliation. This was signed by Cllr Joyner.
- ii) Agreement of Budget and setting of precept for 2023/2024. The draft budget had been circulated giving a precept of £1900 for 2023/24. In addition £1000 was added into the budget for the proposed defibrillator and the budget agreed as amended and the precept set at £2900.
- iii) Request for grant from Community Transport. Clerk to write to organisation requesting useage details for Chelwood.
- iv) Clerks salary and expenses to 31<sup>st</sup> December 2022 - £312.78. This was agreed.
- v) HMRC Tax payment - £66.20. This was agreed.

**23/01/8 - Matters of Report**

Consideration to be given to moving the banking online or providing additional signatories to the existing account.

There being no further business the meeting closed at 8.10pm

**23/01/9 - Date and Time of Next Meeting.**

4<sup>th</sup> April 2023

**Alan Butcher,  
Parish Clerk,  
23<sup>rd</sup> January 2023  
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