

Draft minutes subject to acceptance at the next meeting.

CHELWOOD PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD AT CHELWOOD VILLAGE HALL, CHELWOOD, TUESDAY 27th JUNE 2023 COMMENCING 7.30pm.

Present: Cllrs Pat Harrison (Chair), Peter Jones, Lucy Sherborne; also in attendance Cllr Sam Ross (Ward Councillor) and Alan Butcher (Clerk)

23/06/1 - Apologies for absence. Cllr Julie Glynn.

23/06/2 – Co-option of additional councillor to the fill election vacancy.

No candidates had yet come forward.

23/06/3 - Declarations of Interest: No declarations were made.

23/06/4 - Public Participation:

The Chairman will adjourn the meeting and allow a maximum of 15 minutes for public participation on matters included on the agenda only. No members of the public were present.

i) Report from Ward Councillor:

Cllr Ross advised that a consultation of green spaces was taking place as part of the Local Plan process. Clerk to check if received and circulate if received.

23/06/5 - Confirmation of the Minutes of previous meetings:

i) Minutes of Meeting held on 16th May 2023 were agreed and signed as a true record.

23/06/6 - Parish Council Response to Planning Applications

No applications were received before the publication of this agenda.

23/06/7 - Parish Council Matters.

- i) Highways – the works at the A37 roundabout had been completed. There was concern about road sweeping vehicles filling up with water in the village causing problems with water quality and pressure.
- ii) Refurbishment of notice board and bench outside village hall - In hand.
- iii) Matters relating to the Village Hall. Cllr Harrison to supply information about the hall to be posted on the website.
- iv) B&NES New Local Plan. See minute on green spaces above.
- v) Defibrillator for Chelwood – cost, location, ancillary works. A quote for the supply and installation of a machine had been received. A contribution of about £450 was required from the community; Cllr Sherborne to organize funding raising. Cllr Sherborne and the clerk to liaise on the progress of fund raising and the machine to be purchased at an appropriate time. This was agreed unanimously.

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23/06/8 - Financial:

- i) Clerks salary and expenses. £325.38 – this was agreed and a cheque raised.
- ii) HMRC Tax payment - £66.20 - this was agreed and a cheque raised.
- iii) Additional bank signatory. It was proposed Cllr Harrison and seconded Cllr Jones with Cllr Sherborne be added to the list of bank signatories. This was agreed unanimously.
- iv) Confirmation of elector's rights procedure. The appropriate notice had been displayed.

23/06/9 - Matters of Report:

There had been some misunderstanding about matter that could be raised at the Annual Parish Meeting. It was agreed that the notice and agenda for the next meeting in 2024 should be reviewed to ensure parishioners were aware that any matters could be raised at the meeting.

There being no further business the meeting closed at 8pm.

23/06/10 - Date and Time of Next Meetings.

3rd October 2023 at 7.30pm.

Proposed Future meetings for 2023/24:

5th December 2023

6th February 2024

2nd April 2024

21st May 2024 (Annual PC meeting)

**Alan Butcher,
Parish Clerk,
4th July 2023
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chelwood.parish.council@gmail.com**