

Draft minutes subject to acceptance at the next meeting.

CHELWOOD PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD AT CHELWOOD VILLAGE HALL, CHELWOOD ON FRIDAY 31st MAY 2024 COMMENCING 6pm.

Present: Cllrs Julie Glynn, Peter Jones, Lucy Sherborne and Alex Scholfield; also in attendance Cllr Sam Ross (B&NES) and Alan Butcher (Clerk)

24/05/1 - Apologies for absence. Cllr Pat Harrison.

24/05/2 - Election of Chairman.

Proposed Cllr Sherborne, seconded Cllr Scholfield that Cllr Glynn be elected; all Voted in favour. Cllr Glynn was duly elected and signed the Declaration.

24/05/3 – Election of Vice Chairman.

This was held over for a future meeting.

24/05/4 – Confirmation of Proper Officer.

Alan Butcher was duly confirmed.

24/05/5 – Confirmation of Responsible Financial Officer.

Alan Butcher was duly confirmed.

24/05/6 - Declarations of Interest:

Cllr Sherborne declared a personal interest in agenda item 24/05/9i.

24/05/7 - Public Participation:

The Chairman will adjourn the meeting and allow a maximum of 15 minutes for public participation on matters included on the agenda only. Six members of the public were present.

i) Agenda matters.

Frys Bottom planning application. Following the submission of additional documentation on the application a number of residents near to the site spoke about their continuing concerns about noise, traffic and the destruction of the environment.

ii) Police report. No report received.

iii) Report from Ward Councillor. Cllr Ross spoke about the following matters: Derelict House (N03), she had been in touch with B&NES empty homes team who had contacted the owners and offered advice and assistance. The request for name signs at the Chelwood Bridge roundabout. B&NES had confirmed they would not be fixing these signs.

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SID's devices on the A368. She advised that there was no funding in place for these devices and it would need to be a Parish Council funded initiative. However, she advised that, over the coming months, B&NES would be consulting on changes to the speed limits along the A368 with the proposal that the existing limit through Chelwood is reduced from 30mph to 20mph.

24/05/8 - Confirmation of the Minutes of previous meetings:

- i) That the Minutes of the Meeting held on 9th April 2024 be agreed and signed as a true record. Proposed Cllr Scholfield, seconded Cllr Glynn that the minutes be so agreed and signed, all in favour.

24/05/9 - Parish Council Response to Planning Applications

- i) Consideration and further comments following the submission of further documents for the Fry's Bottom application 23/05785/FUL. Further documentation had been reviewed by councillors.
Cllr Glynn advised that Standing Orders paragraph 7 applied and that the original resolution to object to the application should stand.
It was agreed that the Clerk would advise B&NES that the Parish Council had reviewed the new documents but that the original objections to noise, traffic and environmental matters, amongst other matters, still remained and were reiterated.

24/05/10 - Parish Council Matters.

- i) Highways matters. It was noted that work continued to resolve the flooding problems near the scout camp entrance.
- ii) Refurbishment of notice board. The clerk apologized for the delay in completion which was due to illness.
- iii) Defibrillator training. Cllr Sherborne suggested that a link to the training be circulated around the village email list.
- iv) Matters relating to the Village Hall:
 - a) West of England Rural Fund Community Grant administration. The clerk outlined procedures required to administer the grant, £9500.00 of which had been paid into the Parish Council bank account. It was agreed to call a meeting with the village hall to confirm the procedures and agreed a plan of work.
- v) Annual Parish Meeting – Feedback:
 - a) Speed limit signs on A368. See Cllr Ross report earlier.
 - b) Clearing vegetation from bank on A368. This was in hand.
 - c) Chelwood roundabout signs. Cllr Ross had confirmed that B&NES would not be fitting these signs.
 - d) Village email list update. This was ongoing.

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24/05/11 - Financial:

- i) Clerks expenses for April 2024. £55.40 – this was agreed and a cheque raised.
- ii) HMRC Tax payment. £51.80 - this was agreed and a cheque raised.
- iii) APM drinks expenses. £54.25 – this was agreed and a cheque raised for Chelwood Village Hall.
- iv) Internal audit expenses. £80 – this was agreed and a cheque raised.
- v) Agreement of completed Accounts for 2023/24 following audit. Proposed Cllr Glynn, seconded Cllr Scholfield that the accounts be agreed, all in favour
- vi) Internal audit report. No matters had been raised by the report.
- vii) AGAR Completion of Governance Statement for 2023/24. The statement was duly completed and signed by all required parties.
- viii) AGAR Completion of Accounting Summary for 2023/24. The statement was agreed and signed by all required parties.

24/05/12 - Matters of Report

No matters were reported.

There being no further business the meeting closed at 8.40pm

24/05/13 - Date and Time of Future Parish Council Meetings.

Thursday 18th July 2024 (and provisionally)

Thursday 3rd October 2024

Thursday 5th December 2024

Thursday 6th February 2025

Thursday 10th April 2025

Thursday 22nd May 2025 (APCM)

Meetings commence at 7.30pm

Alan Butcher.

Parish Clerk.

11th +May 2024

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