

**CHELWOOD PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT CHELWOOD VILLAGE HALL,  
CHELWOOD ON TUESDAY 4<sup>th</sup> APRIL 2023 COMMENCING AT 7.30pm.**

Present: Cllrs Julie Glynn (Chair), Pat Harrison, Peter Jones and Geoff Joyner; also in attendance Cllr Sally Davis and Alan Butcher (Clerk)

23/04/1 - Apologies for absence. Cllr Niki Cripps.

23/04/2 - Declarations of Interest: No declarations were made.

23/04/3 - Public Participation:

The Chairman will adjourn the meeting and allow a maximum of 15 minutes for public participation on matters included on the agenda only. No members of the public were present.

Report from Ward Councillor. Cllr Davis reported on the proposed re-surfacing of the road at the Chelwood roundabout in late May. She advised that the road would be closed overnight with partial closures during the day. The A368 would be closed at the roundabout for the duration of the works. A letter about the works would be sent to householders. There was a general discussion about recent road closures in the area.

Cllr Glynn thanked Cllr Davis for all her work for the parish over recent years especially with the saga of “Betty’s wall” and wished her a happy retirement. All present concurred.

23/04/4 - Confirmation of the Minutes of previous meetings:

- i) The Minutes of the Meeting held on 17<sup>th</sup> January 2023 were agreed and signed as a true record.

23/04/5 - Parish Council Response to Planning Applications

No applications were advised prior to the issue of this agenda.

23/04/6 - Parish Council Matters.

- i) Highways:
  - a) The problem of flooding at the bridge on the A368 was discussed. It was understood that a local resident had spoken to the contractors currently repairing the parapet wall and they had confirmed that suitable openings in the wall would be left to allow drainage.
  - b) Fly tipping was reported in Frys Bottom Lane which had been reported and was cleared the next day.

- c) Flooding near the entrance to the scout camp on the A368 was discussed and an incident where a car had been swamped by a vehicle coming in the opposite direction reported. The car had been lifted by the surge of water causing great distress to the occupants which included children. Cllr Davis to write to the B&NES Flood Team and copy in the clerk to ensure the matter was followed up.
- ii) Refurbishment of notice board and bench outside village hall. The clerk advised that recent wet weather had delayed the work which would be done as soon as possible.
- iii) Matters relating to the Village Hall. Nothing to report.
- iv) B&NES New Local Plan. Cllr Davis advised that there would be further consultation in early summer.
- v) Defibrillator for Chelwood including costs to Parish Council. The clerk reported that the BHF partial grant scheme had finished for the moment. He advised that another supplier who would supply and install a machine for around £1500 and also offered a fund raising page if required. It was agreed to put the matter on the agenda for the Annual Parish Meeting.
- vi) Adoption of updated Assets Register – this was agreed and adopted.
- vii) Adoption of Parish Council Risk Assessment – this was agreed and adopted.
- viii) Appointment of Internal Auditor – Stephen Meale to be asked to carry out the audit.

23/04/7 - Financial:

- i) Draft Accounts to 31<sup>st</sup> March 2023 – these had been circulated. The bank reconciliation was signed by Cllr Joyner.
- ii) Clerks salary and expenses to 31<sup>st</sup> March 2023 - £312.78. This was agreed and a cheque raised.
- iii) HMRC Tax payment - £66.20. This was agreed and a cheque raised. Two further invoices had been received after the publication of the agenda, councillors agreed that these should be paid at this meeting.
- iv) ALCA subscription for 2023- £66.00. This was agreed and a cheque raised.
- v) Chelwood Village Hall venue hire for the year - £150.00. This was agreed and a cheque raised.
- vi) Completion of AGAR Certificate of Exemption. The clerk had prepared the certificate which showed both income and expenditure below the £25,000.00 threshold. This was signed by the RFO and Chairman.

23/04/8 - Matters of Report:

- i) A recent rave/party at Daggars Wood was reported which had caused annoyance over a wide area. The land owners had been contacted and had advised that there would be no more private party events on the land.

Draft minutes subject to acceptance at the next meeting

Before the conclusion of the meeting, the Chairman and councillors thanked Cllr Joyner for his long service on the Parish Council and presented him with a card and voucher to mark his retirement.

The Chairman and councillors also thanked Cllr Davis for her service in recent years as ward councillor and also acknowledged her long service as a B&NES councillor. The Chairman presented her with a card, flowers and a voucher to mark her retirement.

There being no further business the meeting closed at 8.20pm.

**23/04/9 - Date and Time of Next Meeting.**

Annual Parish Council Meeting and Annual Parish Meeting  
16<sup>th</sup> May 2023 at Chelwood Village Hall

**Alan Butcher,  
Parish Clerk,  
5<sup>th</sup> April 2023  
01749 870358;  
[chelwood.parish.council@gmail.com](mailto:chelwood.parish.council@gmail.com)**