

**CHELWOOD PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT CHELWOOD VILLAGE HALL,  
CHELWOOD ON TUESDAY 6<sup>th</sup> DECEMBER 2022 COMMENCING AT 7.30pm.**

*Present:* Cllrs Pat Harrison (Chair), Geoff Joyner, Niki Cripps and Peter Jones; also in attendance Cllr Sally Davis and Alan Butcher (Clerk)

22/12/1 - *Apologies for absence.* Cllr Julie Glynn.

22/12/2 - *Declarations of Interest:* No declarations were made.

22/12/3 - *Public Participation:*

The Chairman will adjourn the meeting and allow a maximum of 15 minutes for public participation on matters included on the agenda only. No members of the public were present.

Report from Ward Councillor. Cllr Davis noted forthcoming dates for events connected with the new Local Plan.

22/12/4 - *Confirmation of the Minutes of previous meetings:*

- i) The Minutes of the Meeting held on 4th October 2022 were agreed and signed as a true record.

22/12/5 - *Parish Council Response to Planning Applications*

- i) Application 22/04188/HPD - Salters Brook Cottage, Sutton Road, Chelwood, Bristol, Bath And North East Somerset, BS39 4DA  
Prior approval request for single storey rear extension that would 1) extend beyond the rear wall of the original house by 7.00 metres, 2) have a maximum height of 3.13 metres and 3) have eaves that are 3.13 metres high. Councillors had raised no objection and the application was dealt with by email and has been approved.

22/12/6 - *Parish Council Matters.*

- i) Highways; flooding was noted on the A368 at the bridge. Hedge on A37. Cllr Jones advised that this matter was in hand.
- ii) Refurbishment of notice board and bench outside village hall. In hand with the clerk, works to be undertaken in the new year.
- iii) Matters relating to the Village Hall. Nothing to report.
- iv) Clean and Green weeks. It was noted that signs had been cleaned and a new sign erected on the A368.
- v) Bristol Airport flights, flight paths and timing. Nothing further to report.
- vi) Refuse and recycling issues. Cllr Davis noted that there had been some problems with recent collections.

Draft minutes subject to acceptance at the next meeting

- vii) B&NES New Local Plan. There would be a number of events for parishes to learn about the proposals for the new local plan. To be advised in due course.
- viii) Wessex Water Management Plan. This had been circulated, there were no comments.
- ix) Constituency Boundary Review. This had been circulated. It was noted that the parish was now included with Hanham.

**22/12/7 - Financial:**

- i) Interim Accounts to 30<sup>th</sup> November 2022. These were circulated.
- ii) Draft budget for 2023/24 and onwards. The clerk had circulated a draft budget giving details of revenue expenditure and reserves carried forward. Budget to be agreed at the January meeting.
- iii) Agreement of Budget and setting of precept – to be finalised at the January meeting.
- iv) Request for grant from Community Transport. Clerk to write to enquire about the volume of use by parishioners from Chelwood.
- v) Defibrillator costs. Cllr Cribbs advised that the British Heart Foundation would provide a grant of £600 toward a defibrillator, this could only be provided to organisations such as the village hall not the Parish Council. Cllr Harrison to discuss matter with the village hall committee. The Parish Council would need to fund the maintenance of the machine and provide the lockable cabinet to house it. To be discussed further at the next meeting.

**22/12/8 - Matters of Report**

No matters raised.

There being no further business, the meeting closed at 8.10pm

**22/12/9 - Date and Time of Next Meeting.**

17<sup>th</sup> January 2023

**Alan Butcher,  
Parish Clerk,  
3<sup>rd</sup> January 2023  
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